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OFFICE ORDER No. 139 /2025


In partial modification of the earlier Office order No. 56/2025 dated 14.02.2025, the following modifications are made herewith. During the leave period of officers, the following link arrangement will be adhered to:

Sr. No.	Name of the Officer	Name of 1 st Link officer	Name of the 2 nd link officer
1	Ms. Y. Mangala, PAO	Shri Palash Shankar, ADC	Shri Hanish Rathi, ADC
2	Smt Bridget Joe, EA to DC	Shri Hanish Rathi, ADC	Shri Palash Shankar, ADC
3	Shri Hanish Rathi, ADC	Shri Palash Shankar, ADC	Shri Jai Deep, ADC
4	Shri Palash Shankar, ADC	Shri Hanish Rathi, ADC	Shri Jai Deep, ADC
5	Shri Jai Deep, ADC	Shri Vivek Zarwal, ADC	Shri Hanish Rathi, ADC
6	Shri Vivek Zarwal, ADC	Shri Jai Deep, ADC	Shri Hanish Rathi, ADC
7	Shri Ashok Kumar Meena, LDC	Ms Divyanshi Goyal, LDC	Shri Janesh Tripathi, LDC
8	Shri Janesh Tripathi, LDC	Shri Ashok Kumar Meena, LDC	Shri Jagdish Prasad Gaur, LDC
9	Ms Divyanshi Goyal, LDC	Shri Jagdish Prasad Gaur, LDC	Shri Janesh Tripathi, LDC
10	Shri Jagdish Prasad Gaur, LDC	Shri Janesh Tripathi, LDC	Shri Ashok Kumar Meena, LDC
11	Shri Ajeet Bhati, LDC	Ms Divyanshi Goyal, LDC	Shri Janesh Tripathi, LDC

* In absence of Smt. Bridget Joe, EA to DC the work related to Executive Assistant to Development Commissioner will be held by Shri Ashok Kumar Meena, LDC. In absence of both the employees, the charge will be held by Shri Janesh Tripathi, LDC.

2. The leave shall not be granted to the Officer/Officials and Link Officer/Officials at the same time. However, if granted in exigencies, second link Officer/Official will look after the concerned work.

This issues with the approval of the Competent Authority.


(Palash Shankar)
Assistant Development Commissioner
SEEPZ-SEZ

F.No.SEEPZ-SEZ/ADMN/10/2001-02/Vol-V/ 05515

Date:- 23.04.2025

To,

1. All Officers/Officials of SEEPZ-SEZ
2. DCO/JDCO/DDCO/SO
3. Office Order File / Register
4. SEEPZ -SEZ Website
5. Notice Board